



---

## EMPLOYMENT OPPORTUNITY: LAND COORDINATOR

### RESPONSIBILITIES

- Work with Executive Director and Land Acquisition Committee (LAC) chairman to pursue new potential projects for conservation value and feasibility, and complete due diligence activities and documentation for all transactions.
- Present potential projects to the LAC and the Board.
- Communicate with landowners, realtors, and other agents during and after the land transactions.
- Ensure that all land transactions meet Land Trust Alliance (LTA) Standards and Practices and work with Executive Director to ensure that SALT land operations meet LTA accreditation requirements.
- Perform annual monitoring on all SALT properties and easements.
- Work with the Weeks Bay National Estuarine Research Reserve (WBNERR) to prioritize acquisitions that add to the Reserve and other collaborative projects.
- Coordinate with volunteers and partners to promote environmental education, restoration and enhancement activities.
- Communicate with the general public about the importance of land conservation and effective land management.
- Work with partners and colleagues at local, regional, and federal level (including but not limited to the following):
  - Partnership for Gulf Coast Land Conservation – Executive Committee
  - Mobile Bay NEP – Community Resources Committee
  - Weeks Bay Reserve Advisory Committee
  - Weeks Bay Reserve MAT
  - GulfCorps Program Partner
  - National Estuarine Research Reserve Association (NERRA) Friends Group
  - Forever Wild
  - AL Coastal Cleanup – Recycling Partnership
  - Weeks Bay Watershed Management Plan Implementation Stakeholder Group

### QUALIFICATIONS & ATTRIBUTES

SALT is seeking a candidate who:

- Is a self starter.
- Is an outstanding communicator with the ability to motivate others.
- Is scientifically literate and committed to conservation and natural resources.
- Is naturally curious and an active learner.
- Works collaboratively.

This position requires:

- A minimum of three years of experience.
- Minimum of a bachelor's degree in a relevant field, or equivalent education & related experience.
- Effective land management experience.
- Experience in public speaking/public relations.
- Knowledge of Microsoft office suite.

This position prefers:

- Experience with Arc GIS, or other land mapping software.
- Knowledge of native and invasive flora and fauna of the Gulf region.
- Ability to safely operate small power equipment such as chainsaws.
- Experience with real estate transactions.

### **Salary & Benefits:**

Starting salary based on experience, company paid health insurance, 401K match and paid time off.

The above statements are intended to describe the general nature and level of work being performed by the person in this position. They are not to be construed as an exhaustive list of all responsibilities, duties and skills required. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.